



केशव महाविद्यालय
(दिल्ली विश्वविद्यालय)
KESHAV MAHAVIDYALAYA
(UNIVERSITY OF DELHI)



संदर्भ सं.

Ref. No.

Ref. No: KMV/F-3/6/2025/

दिनांक

Date

Dated: 30.12.2025

MINUTES

A meeting of the Governing Body of the college was held on Friday 26.12.2025 at 03:00 P.M. in the Committee room of the Principal office.

The following members attended the meeting:

1	Prof. Mukesh Kumar Mehlawat	University Representative, Governing Body
2	Prof. Bhartendu Pandey*	University Representative, Governing Body
3	Prof. Madhu Pruthi	Principal & Member Secretary
4	Prof. Shalini Devi	Teachers Representative, GB
5	Prof. Ritu Arora	Teachers Representative, GB
6	Mr. R.D. Kaushik	Non-Teaching Representative, GB

* Attended the meeting through google meet link as given below:

Google Meet Link: <https://meet.google.com/dwo-zoyw-ize>

1. The Governing Body accepted the confirmed Minutes of Governing Body meeting held on 02.09.2025 and 07.11.2025.
2. Letter No.: CB-I/108/TR/KMV/2025/2064 dated 05.12.2025 received from the Joint Registrar (Colleges), University of Delhi regarding appointment of Prof. Shalini Devi (More than 10 years' service category) and Prof. Ritu Arora (Less than 10 years' service category) as Teachers Representatives on the Governing Body since no other faculty member was present in less than 10 year service.

The Principal cum Member Secretary, Governing Body also thanked the outgoing Teacher Representative(s) on Governing Body for their contribution and the services which both of them rendered for the upliftment of the college.



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3. Reporting Items as per Approval of Chairperson and Treasurer, GB

The Governing Body accepted following agenda items as per approval granted by Chairperson, Governing Body and Treasurer, Governing Body for smooth functioning of the college:

3-1/ Appointment/ Re-appointment of the non-teaching staff on contractual basis as per the norms of University of Delhi w.e.f. 07.11.2025 for a period of six months.

3-2/ Sanction of budget of Rs 3,75,000/- for organizing Fresher's Party.

3-3/ Extension of tenure of Mr. Raj Kumar, Section Officer (Admin), who Superannuated on 31.10.2021 for a period of one year w.e.f. 13.11.2025.

3-4/ Payment of Provident Fund, Encashment of Earned Leave and Service Gratuity in r/o Prof. Anupama, Department of Physics who superannuated on 1st December, 2025.

3-5/ Appointment/ Re-appointment of Assistant Professor's on Ad-hoc basis in various departments w.e.f. 02.12.2025 for a period of 4 months or till such time regular appointment is made.

3-6/ Withdrawal from Provident Fund to the following staff as per their request letter.

1. Mr. Kamal Gulati, Assistant
2. Ms. Saroj Bala

3-7/ Appointment of Guest faculty against vacancy created by Dr. Prama Vishnoi on getting appointment on permanent basis in DTU w.e.f. 28.06.2025 (A.N).

4. Reporting Items as per Approval of Principal

The Governing Body approved the following items as per approval granted by Principal for smooth functioning of the college

4-1 Grant of Contract/ Tender to M/s U.S Infotech, 201, Shakti Kiran Building, Shakti Nagar Chowk, Roop Nagar, Delhi through GeM for providing Security Service in the college w.e.f. 10.12.2025 for a period of one year extendable to another year upon satisfactory performance report of the committee.



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4-2/ Purchase of following items for the college labs/ office (admin &accounts) / library/ Staff room etc from GeM:

S. No.	Particulars	Qty. Nos.	Department	Amount (Rs)
1	Printers	02 Nos.	Electronics	20,340/-
2	Printer	10	For various labs as per their request against condemned numbers	1,17,000/-
3	Revolving Chairs	193	For various labs as per their request against condemned numbers	4,82,500/-
4	Student Chairs with stainless steel frame and writing pad	30	Physical Education	95,970/-
5	Counter stools with adjustable height	50	Environmental Studies	1,25,000/-
6	Microwave	04	For Principal Office, Staff Room, Admin-Accounts	49,872/-

4-3/- Purchase of 03 room heaters through local purchase/E. Commerce site (Blinkit) of Orient company, amounting to Rs 3318/- for Security staff as per letter from DHE vide Ref agenda item no 5-1/, as shared below.



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4-4/ Registration through EPFO and Grant of EPF to contractual staff as per Agenda item No.

3-3/- vide minutes of GB meeting held on 19 Feb 2025.

4-5/- Appointment and relieving of Dr Ram Chander Verma (Adhoc faculty) in order to join on Permanent basis at Rajdhani College on 11 December 2025

5. Receipt of letters from University of Delhi, UGC and DHE were Reported and recorded in the meeting.

5-1/ Receipt of letter dated 03.10.2025 from Directorate of Higher Education, Govt. of NCT of Delhi regarding Provision of Electric heater to the staff engaged in the security, sanitation and other miscellaneous services.

5-2/ Receipt of letter dated 04.12.2025 from Directorate of Higher Education, Govt. of NCT of Delhi regarding expenditure sanction for amounting to Rs. 89,17,242/- regarding Major/ Minor Works/ Repair and Maintenance/Renovation Works etc. in r/o Keshav Mahavidyalaya.

Name of Work	Expenditure Sanction
Replacement of defective Fire Fighting System and accessories including providing terrace fire pump at Keshav Mahavidyalaya	15,45,116/-
SITC of Audio Video system along with Projection System, Stage Lighting and Motorized Curtain at Keshav Mahavidyalaya	73,72,126

5-3/ (i) Receipt of letter No.: GAD-A0344/35/2025-Admin/49779 dated 05.12.2025 received from the General Administration Department, Govt. of NCT of Delhi, Delhi Secretariat, New Delhi regarding commemorating Deepavali and illumination of departments/ offices on 10th December, 2025.



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(ii) Purchase of one roll of light mounted on boundary wall of college near Gate No.-1 for Rs. 4750/- as per 5-2(i) and lights on rent of Rs. 10,000/- for illumination of college building.

5-4/ Receipt of letter No. DOP-EE/18/2025-EE & REM-POWER Deptt/7618-7621 dated 10.12.2025 in college on 18.12.2025 regarding Installation of Solar Power Plant under RESCO Model.

6. **Consideration Items**

6-1/ The draft advertisement for appointment of Principal as Prof. Madhu Pruthi, the current Principal shall be superannuating on 31.05.2026 was reported, recorded and approved.

6-2/ Appointment of M/s SSR & Co. for auditing the college accounts for the financial year 2025-26 was reported, recorded and approved.

6-3/ Forwarding retirement paper of the Principal to University of Delhi for fixation of Pension and Commutation of Pension was reported, recorded and approved.

6-4/ Appointment of following vacancy on Deputation/ Contract/ Outsourced basis was reported, recorded and approved subject to approval from the Directorate of Higher Education, Govt. of NCT of Delhi. :

1.	Administrative Officer	-	01 No.
2.	Senior PA	-	01 No.
3.	Section Officer (Admn.)	-	01 No.
4.	STA	-	02 No.
5.	Computer Programmer	-	01 No.
6.	Junior Assistant	-	01 No.
7.	MTS	-	02 Nos.

6-5/ Engagement of Mr. A.S. Mehra, Junior Assistant, accounts who shall superannuate on 31.01.2026) on contract basis for a period of one-year w.e.f. 02.02.2026 was reported, recorded and approved.



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7. Return of the one post taken from English Department for Hindi Department as per minutes of the GB meeting held on 21.11.2023 vide Agenda no. 4-7/ and returned back to English Department was reported, recorded and approved.
8. The Net Banking service taken for MG account with both Maker and Checker facility was reported, recorded and approved.

The meeting ended with a vote of thanks to the Chair.

Sd/-

(Prof. Madhu Pruthi)
Principal & Member Secretary
Governing Body

Sd/-

(Prof. Mukesh Kumar Mehlawat)
Chairperson,
Governing Body